

B.A SEMESTER I
Communicative English
Paper I
M.M: 35
Phonetics& Spoken English

- 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A &B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4 .Each Unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks 7 x 5 = 35**

Unit I

Speech mechanism
Organs of speech
Classification of speech sounds

Unit II

Introduction to phonetic symbols
Consonants and vowel sounds
Pronunciation of isolated words
Transcription of words

Unit III

Transcription of sentences
Concept of syllable and syllable divisions
Consonant clusters

Unit IV

Stress patterns

Word stress, stressed /unstressed syllabus
Rules of word stress

Unit V

Sentence stress
Transcription with stress patterns
Weak and strong forms of verbs

Text Book

Balasubramanin, T. A text book of English Phonetics
Jones, Daniel. English Pronunciation Dictionary

Reference Books:

Gimson, A.C. An Introduction to the Pronunciation OF
English.
Central Institute of English & Foreign Languages,
Hyderabad.
O'Connor. Better English Pronunciation.

B.A SEMESTER I
Communicative English
Paper II
Max Marks: 35
Functional Grammar

1. Examinee will be required to attempt five questions in all.
2. Questions on each unit will have two parts:- A & B.
3. Part A will have objective/short answer questions. Part B will have long answer questions.
4. Each unit will have equal marks.
5. Part A will carry 3 marks and Part B will carry 4 marks.
6. Total marks $7 \times 5 = 35$

Unit I

The verb phrase; form and function
Auxiliary verbs
Phrasal verbs

Unit II

Verb phrases and their compliments
Time and tense
Regular and irregular verbs
Modals

Unit III

Mood and modality
Active and passive voice

Unit IV

Adverb and adverb phrases
Different types of adverbs
Direct and indirect narration

Unit V

Preposition

Preposition of time, place and direction

Use of preposition after verbs, adjectives, noun phrase

Text Book

Geoffery, Leech and Jan Swartwik. A Communicative Grammar of English.

Reference Books

Randolf, Leech and Swartwik. A Grammar of Contemporary English .

Collins Cobuild. English Grammar.

Murphy. Essential English Grammar.

Suggested Assignments

- Organs of Speech with Diagram
- Description of Vowel sounds with Diagram.
- Description of Consonant sounds with Diagram.
- International Phonetic symbols and consulting
- Pronouncing Dictionary.
- Intonation Patterns and their Communicative
- functions.
- Rules of Word/ Sentence Stress.
- Rules of Word Stress according to different parts of
- speech..
- Question Tags and their function in communication.
- Types of Clauses and their Functions.
- Verb Phrases and their functions.
- Prepositional Phrases and their functions

B.A SEMESTER I
Communicative English
Practical
Max Mark: 50

Oral Presentation.

Reading

Viva Voce.

B.A SEMESTER II
Communicative English
Paper I

Max Marks: 35

Phonetics & Spoken English

- 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A & B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4. Each unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks $7 \times 5 = 35$**

Unit I

Transcription of Sentences and Paragraphs.
Accent and Rhythm.

Tone Groups

Unit II

Intonation Pattern
Rising Tone
Falling Tone

Unit III

Understanding Intonation and Speech Patterns in English
Accent and Rhythm in connected speech.

Unit IV

Assimilation and Elision

Unit V

The concept of General Indian English
Practice in Phonetic Transcription.

Textbooks

1. Balasubramanian, T. A Textbook of English Phonetics for Indian Students
2. Jones, Daniel .English Pronunciation Dictionary

Reference Books

1. Gimson A.C. An Introduction to the Pronunciation of English.S
2. O'Connor. Better English Pronunciation
3. Central Institute of English & Foreign Languages, Hyderabad-Exercises in Spoken English Part I- Accent Rhythm & Intonation

B.A SEMESTER II
Communicative English
Paper II

Max Marks: 35

Functional Grammar

- 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A &B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4 .Each unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks 7 x 5 = 35**

Unit I

Types of Sentences: Their Forms and Function

Affirmative Negative, Interrogative

Question Tags

Elliptical Sentences

Unit II

Simple Sentences

Compound Sentences

Complex Sentences

Interchange of Sentences

Unit III

Phrase and Clause: Their meaning and difference

Noun Clause and its cases

Adjective Clause and its cases

Adverb Clause and its cases

Unit IV

Introduction to Noun Phrase:Form and Function

The Concept of Tree Diagram

Pre-modifiers

Unit V

Post-modifiers

The Relative Clause

The Complement Clause

The Prepositional Phrase

Textbook

Geoffrey Leach and Jan Svartvik: A Communicative Grammar OF English

Reference Books

Randolph Leech and Svartvik: A Grammar of Contemporary English.

Suggested Assignments

- Difference between British and Indian English.
- Difficulties of Indian Speaker.
- Types of Sentences and their communicative function.
- Different ways of expressing Affirmation and Negation.
- Question Tags and their function in communication.
- Importance of Modifiers and their role in effective communication.
- Main Components of Noun Phrase and their functions.
- Concept of Tree Diagram.
- Types of Clauses and their Functions.
- Uses of Ellipsis in sentences.
- Verb Phrases and their functions.
- Prepositional Phrases and their functions.

B.A SEMESTER II
Communicative English
Max Mark: 50
Practical

Group Discussion

Reading

Viva Voce

B.A SEMESTER III
Communicative English
Paper I
M.M: 35
Grammar

1. **Examinee will be required to attempt five questions in all.**
2. **Questions on each unit will have two parts:- A &B.**
3. **Part A will have objective/short answer questions. Part B will have long answer questions.**
4. **Each unit will have equal marks.**
5. **Part A will carry 3 marks and Part B will carry 4 marks.**
6. **Total marks 7 x 5 = 35.**

Unit I

Noun Phrase; Analysis by Tree Diagram
Modifiers; Pre-Modifiers and Post-Modifiers

Unit II

Words used for Expressing different time and space relationships, like Perfective, Continuative etc.

Unit III

Words/Forms used in Requests, Denials, Facts, Hypothesis.

Unit IV

Active and Passive statements and their functional uses.

Unit V

The rules of Word Order in different type of sentences.
Substitutional tables.

Suggested Readings

Krishaswamy N and T. Sriraman. Current English for Colleagues. Mcmillan-1990.

Krishaswamy N and T. Sriraman. Creative English for Common. Mcmillan-1990.

Leech, Geoffrey and Jan Swartwik. A Communicative Grammar of English. Longman/ELVS, 1975

Krishnamohan and Mira Benerjee, Developing Communicative Skills, McMillan.

Halliday, Mak. An Introduction to Functional Grammar. Arnold Heinenaum..

Recommended Books

1. Text Book: English Language and Scientific Temper. M.P. Granth Academy
2. Supplementary:
 - (a) Wren and Martin- English Grammar and Composition.
 - (b) W.S.Allen- Living English Structure.

List of Assignments:

3. Choose a passage from any novel of Charles Dickens .And select any ten noun phrases and analyze through Tree diagram.
4. Choose a passage from any novel of Thomas Hardy and point out premodifiers and post-modifiers in it.
5. Choose a passage from A.P.J Abdul kalam's Wings of Fire of Ignited Minds. Convert the same into future tense.
6. Imagine a dialogue between Elizabeth and W.Darcy from Jane Austen's *Pride and Prejudice* on Elizabeth's declining d\Darcy's.

7. Select any ten facts and and hypotheses from any literary text prescribed.
8. Select a passage containing a dialogue from R.K.Narayan's *The Guide* and point to sentences with different word orders.

B.A SEMESTER III
Communicative English
Paper II
M. M: 35
Writing Skill

The Paper will be divided into three Parts.

Part A

Five objective type questions will be set based on all units and each carrying one mark each. (5 x 1 = 5)

Part B

Ten Short answer questions from all units to be set, two from each unit. Five questions to be attempted, one from each unit.(Word limit 100 words each). (5 x 2 = 10)

Part C

Eight long answer questions to be set, atleast one from each unit and four to be attempted.(Word limit 250-300 words each) (4 x 5 = 20)

Unit I

Paragraph construction and development
Indenting Paragraphs, Spacing and Punctuation
Unity and Coherence

Unit II

Expressing opinion
Attitude,
Apology and
Justification
Describing actions, events
People, Object and Processes

Unit III

Writing Summaries
Minutes of Meeting
Drafting Telegrams and
Writing Paraphrases

Unit IV

Report Writing
Precise Writing

Unit V

Expansion of Idea
Feature Writing
Writing short Essays

Recommended Readings

Sarah, Freeman, Study Strategies in English, OUP, 1979.
T.S Crane. The Oxford Guide to Writing, New York; OUP,
198
Tikku and Shasikumar, Writing with a Purpose, OUP, 1980

List of Assignments:

1. What are the guidelines to be followed when writing a paragraph?
2. Write two model paragraphs on the following topics:
 - My Favorite Book
 - Priorities for students today.
 - What makes me truly happy.
 - The greatest scientific discovery.
3. Attend any one of the society meetings of the college and write the minutes of the meeting.
4. Write a paraphrase of any two of the following poems:
 - The bangle Sellers- Sarojini Naidus
 - Pappa Passes- Robert Browning
 - “The World is too much with us’- W. Wordsworth

- “Stopping by Woods on a Snowy Evening”- Robert Frost’
- Reproduce any monologue from Shakespeare’s Macbeth/Merchant of Venice.

B.A SEMESTER III
Communicative English
Max Mark: 50
Practical

1. Present any one of the following speeches;

- (i) Welcome Speech
- (ii) Speech of Introduction.
- (iii) Presentation of Reports.
- (iv) Farwell Speech.
- (v) Vote of Thanks.

2. Extempore Speech

3. Viva-Voce

B.A SEMESTER IV
Communicative English
Paper I
Max Marks: 35
Functional Grammar

Note:

- 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A & B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4 .Each unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks 7 x 5 = 35**

Unit I

Possessive Pronouns/Adjectives

The Syntactic and Orthographic rules of using the possessive pronouns

Unit II

Modal Auxiliaries for expressing the desired Mood, Emotion, Attitude

Unit III

Transitive and Intransitive Verbs and their functional use.

Metaphorical uses of Prepositions

Phrasal Verbs

Unit IV

Direct and Indirect narration and use of Question Tags

Unit V

Use of Inversion and Omission

Pro-forms

Suggested Readings

Krishaswamy N and T. Sriraman. Current English for Colleges. Mcmillan-1990.

Krishaswamy N and T. Sriraman. Creative English for Common. Mcmillan-1990.

Leech, Geoffrey and Jan Swartwik. A Communicative Grammar of English. Longman/ELVS, 1975

Krishnamohan and Mira Banerjee, Developing Communicative Skills, McMillan.

Halliday, Mak. An Introduction to Functional Grammar. Arnold Heinenaun

List of Assignments:

1. Select 15 examples of transitive and intransitive verbs each from any writing and state their functions.
2. Describe degrees of politeness and give your own examples and explain the modals which express them.

B.A SEMESTER IV
Communicative English
Paper II
Max Marks: 35
Writing Skills

The Paper will be divided into three Parts.

Part A

Five objective type questions will be set based on all units and each carrying one mark(5 x 1 = 5)

Part B

Ten Short answer questions from all units to be set, two from each unit. Five questions to be attempted, one from each unit.(Word limit 100 words each).(5 x 2 = 10)

Part C

Eight long answer questions to be set, atleast one from each unit and four to be attempted.(Word limit 250-300 words each)(4 x 5 = 20)

Unit I

Notes Taking

1. Writing the bare essentials.
2. Writing definitions and precise descriptions
3. Drawing recommendations from lengthy material.
4. Note taking from reading.

Unit II

Reporting

1. Conversations
2. Facts and Possibilities
3. Meetings and Interviews
4. Ongoing Activities and Future Plans

5. Reporting Past Events
6. Decisions

Unit III

Description and Narrating

1. A Sequence of Events from Different Points of View
2. Describing Habits
3. Retelling a Story
4. Describing how something happened
5. Describing how things work

Unit IV

Letter Writing

1. Official and Commercial Correspondence
2. Letters to the Editor
3. Applications
4. Social Letters
5. Answering Advertisements

Unit V

Writing

Anecdotes

Appeals

Messages

Suggested Readings

Sarah, Freeman, Study Strategies in English, OUP, 1979.

T.S Crane. The Oxford Guide to Writing, New York; OUP, 198

Tikku and Shasikumar, Writing with a Purpose, OUP, 1

List of Assignments:

Define the following words

- Pleasure

- Leisure
- Tree
- Marketing
- Wealth
- Technology
- Peace
- Beauty
- Silence
- Poet.

1. (i) Write an imaginary conversation between you and a stranger you meet in the train.
(ii) Write an imaginary conversation between you and the Chief Guest of the function who wants to know about your aspirations in life.
2. Describe the dance performance in your social gathering from the point of view of
 - A Student
 - A Teacher
 - A Guest
 - The Principal
3. (i) Retell the story of Prithviraj and Sanyogita in your own words. (ii) Retell the story of Mangal Pandey when he refused to use the forbidden cartridges.
4. Write a letter to the Mayor, Jabalpur congratulating her for the achievements of the Municipal Corporation during last year.
5. Write a Letter of Complaint to the Mayor pointing to the lack of civic amenities in your area.
6. Answer any advertisement from the local paper.

7. Give metaphors of your own to describe the following :

- The dawn
- The dusk
- Crowded streets
- Visiting a mall
- Fear of entering the Principal's room
- Anxiety about an interview
- Expression of joy on some achievement
- The beauty of summer
- A funny voice
- An abnormal incident.

B.A SEMESTER IV
Communicative English
Max Mark: 50
Practical

1. Present any one of the following speeches;

(i) Felicitation Speech

(ii) Special Speech

(iii) On Celebrating Birthday.

(iv) Welcome/Farwell

(V) Welcoming group of people for special meetings

2. Group Discussion

3. Viva-Voce

B.A SEMESTER V
Communicative English
Max Marks: 35
Paper I
Communication Skill

- 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A &B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4 .Each unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks 7 x 5 = 35**

Unit I

Language and Society.
Linguistic Competence and Competence.
Concept of Formality and Informality.

Unit II

Importance of Communication.
Verbal/ Non-Verbal Communication.
Barriers to Communication.

Unit III

Features of Telephonic Conversation.
Group Discussion Techniques.

Unit IV

Situational English

- At the Post Office

- At the Railway Station
- At the Bank
- At the Doctor's
- At the Library
- At the Book Seller's

- Unit V

Situational English

- At the Chemist
- At the Tailors
- At the Resturant
- Buying a Shirt
- Making Enquiries
- Giving Directions/Greetings/Apologies/Request

List of Assignments

Attempt any two:-

1. Read the novel Oliver Twist by Charles Dickens. Find ten Formal and ten Informal expressions.
2. Select a passage from Jawaharlal Nehru The Discovery of India and find out expressions used for describing society by the author.
3. Define "Communicative Competence"
4. 'Select a passage from the Reader's Digest and mark expressions which show "communicative competence".
(Any Two).
5. Discuss the Threat to Environment with the following persons on a telephone :
 1. Barack Obama
 2. Abdul J.Kalam
 3. J.C.Bose

B.A SEMESTER V
Communicative English
Max Marks: 35
Paper II

The Paper will be divided into three Parts.

Part A

Five objective type questions will be set based on all units and each carrying one mark each. (5 x 1 = 5)

Part B

Ten Short answer questions from all units to be set, two from each unit. Five questions to be attempted, one from each unit.(Word limit 100 words each).(5 x 2 = 10)

Part C

Eight long answer questions to be set, atleast one from each unit and four to be attempted.(Word limit 250-300 words each)(4 x 5 = 20)

Unit I

Essentials of Good Communication

- Individual Communication
- Group Communication
- Mass Communication
- Mass Media: T.V., Radio

Unit II

News Agencies

Ethics in media

Unit III

Concept and Definition of News

- Basic components of News Story, New Leads.

- News Reporting
- Role of Reporter, Qualities and Duties of an Ideal Reporter

- Unit IV

Different forms of Reporting, Current Affairs, Spot News, Live Reporting, Investigative, Interpretative.

- Reporting, Meetings.
- Specialist Reporting, Crime, Weather Science, Industry, Sports, etc.

Unit V

Fundamentals of Radio/ T.V.

History, Organization of A.I.R and Doordarshan, BBC, Cable T.V. etc.

Recommended Books

Varma et al. Modern Applied Linguistics, Madras : Macmillan.

Varma & Krishnaswamy. Modern Linguistics, Delhi : OUP.

Mohan & Banerjee. Developing Communication Skills. Delhi: Macmillan.

Sasikumar and Dhamija. Spoken English, Delhi: Tata McGraw.

Taylor, Grant. English Conversation Practice, Delhi: Tata McGraw.

Barr & Fletcher. Topics & Skills in English. London: Hodder and Stoughton.

Neill. English in Situation, OUP.

List of Assignments

Attempt any two:

1. Prepare News Leads for at least ten topics of Current News.
2. Imagine yourself to be a Reporter. Write steps for writing a news story of:

- Criminal Case
 - A Sports Meet
 - The weather
-
3. Make an outline for an address to a mass meeting on the topic of Gender Equality/Gender Justice.
 4. Visit the local FM station and analyse their success story.

B.A SEMESTER V
Communicative English
Max Mark: 50
Practical

Conducting atleast two Interviews and Presentations of Report.

Visit to A.I.R, Doordarshan, Radio Mirchi, Reporting about the visit

B.A SEMESTER VI
Communicative English
Max Marks: 35
Paper I
Communication Skill

- 1. 1. Examinee will be required to attempt five questions in all.**
- 2. Questions on each unit will have two parts:- A &B.**
- 3. Part A will have objective/short answer questions. Part B will have long answer questions.**
- 4 .Each unit will have equal marks.**
- 5. Part A will carry 3 marks and Part B will carry 4 marks.**
- 6. Total marks 7 x 5 = 35**

Unit I

Language Variations, Dialects, Style and register

Unit II

Body Language-Kinesis, Proxemics, Importance of Posture, Gesture and Eye contact

Language Variations, Dialects, Style and register

Unit III

Interviewing skills

Unit IV

Situational English-Presenting views on social issues

Presenting views on current events

Unit V

Current usage-Difference between British and American terms/spellings

Internationally acknowledge forms of address

Expressions of Gratitude, apology etc

List of Assignments

Attempt any two:

1. Study the Register of any two of the following fields
 - Medicine
 - Law
 - Commerce
 - Pharmacy
 - Engineering

2. Interview any two persons and write a report of the same especially mentioning the introductory process of conducting the interview.

3. Express your views on any one current event based on your survey of atleast five headings of News papers/ Magazines.

4. Make a list of twenty variations of British and American usage. Give proof from the sources from where the examples have been taken.

B.A SEMESTER VI
Communicative English
Max Marks: 35
Paper II

The Paper will be divided into three Parts.

Part A

Five objective type questions will be set based on all units and each carrying one mark each.(5 x 1 = 5)

Part B

Ten Short answer questions from all units to be set , two from each unit. Five questions to be attempted, one from each unit.(Word limit 100 words each).(5 x 2 = 10)

Part C

Eight long answer questions to be set, atleast one from each unit and four to be attempted.(Word limit 250-300 words each) (4 x 5 = 20)

Unit I

Script writing for radio and TV.

Process and treatment skills involved in News reading

Unit II

Types of Films:

Facts film, news reels, Feature Films, Art and commercial films, Parallel cinema

Unit III

Advertising

Development of Advertising in India, Types of Advertising industry, media, ethics of advertising, career in advertising.

Unit IV

Writing different advertising copies

Direct mail advertising

Unit V

Public relation; Definition, need, public relation in industry and press

Public relation and public opinion, ethics and qualities of

Public Relation Officer

Recommended Books:

Kumar, Keval J. Mass Communication in India, Mumbai: Jaico Publishing House.

Singhal, Arvind and Everett K. Rogers. India's Information Revolution, New Delhi.

Ajit S. Gopal. Public Relations for a Better World, New Delhi: Har-Anand, 1995.

Margarita Barns : The Indian Press, London: George Allen & Unwin, 1940.

Motilal Bhargava, Role of the Press in the Freedom Movement, New Delhi, Reliance Publishing House.

B.A SEMESTER VI
Communicative English
Practical
Max Mark: 50

Visit to 3 different leading press of the town
Maintenance of the college diary.

